

BRISTOL PONDS
ARCHITECTURAL REVIEW COMMITTEE

Property Modification Request for Approval

Pursuant to the Bristol Ponds Restrictive Covenants, Article VII, Section 1, "Architectural Committee Plan Review", the Board of Directors of The Bristol Ponds Homeowners Association, Inc. has appointed an Architectural Review Committee (ARC). Per the Covenants, "A complete set of plans and construction specifications, including materials for the initial construction of a structure or improvement proposed to be erected on any Lot must first be submitted to an Architectural Review Committee (ARC) and written approval thereof obtained from the ARC, prior to the commencement of any construction upon each and all of the Lots in Bristol Ponds." **Please note this will apply to all builders with the exception of Signature Properties.**

The purpose of this form is to facilitate the ARC's ability to review the requisition in accordance with the Covenants and make a recommendation to the Board regarding the Homeowner's request. Completion of this form and any required supporting documentation is required for ARC review. The ARC will endeavor to complete the review and recommendation process as quickly as possible but in no case in excess of thirty (30) days.

Contact Information

Homeowner's Name: _____

Address of Property Affected by Proposed Change: _____

Telephone Number: _____

Email Address: _____

Indicate the type of improvement(s) proposed.

- | | | | |
|---|--|--|--------------------------------------|
| <input type="checkbox"/> Pool/Spa | <input type="checkbox"/> Deck | <input type="checkbox"/> Additional Concrete (Patio/Drive) | |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Room Addition | <input type="checkbox"/> Paint | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Other: (Please specify): _____ | | | |

Briefly describe the proposed modification(s)/alteration(s): _____

Work will be performed by: Homeowner Contractor

Please provide Contractor's contact information: _____

Schedule

Desired Start Date: _____ Anticipated Completion Date: _____

I understand that the Architectural Review Committee has up to thirty (30) days to review my request for alteration and or modification to my property. I further understand that any work performed or cost(s) incurred by me prior to receiving written approval from the Board will be done so at my own risk as disapproval of my request may result in my requirement to restore my property to its original condition. I hereby indemnify the Bristol Ponds Homeowner's Association, its members, Board of Directors, employees and their heirs and successors from any and all costs past, present or future associated with this request and/or the modifications indicated therein. I certify by my signature that I have read and familiarized myself with the Bristol Ponds Deed of Dedication and Restrictive Covenants and will insure that any and all modifications to my property will not violate those Covenants without express written waiver from the Board.

Signature of Homeowner

Date

Your application must be accompanied by a sketch of your property and the location of the proposed modifications as well as a sketch and/or picture of the modifications themselves. If the modifications include additions or modifications to the home itself than architectural drawings must be submitted. Paint samples, brick samples or other samples of building materials may be required by the ARC prior to approval.

For ARC Use Only		
Date Received:	Deadline Date:	Requested Date:
Date of On site Review:	ARC Members Present:	
ARC Recommendation:	<input type="checkbox"/> Approve As Submitted	<input type="checkbox"/> More Data Required
	<input type="checkbox"/> Approve as Noted	<input type="checkbox"/> Deny
Date Received by Board:	Board Action: <input type="checkbox"/> Approve as Recommended	
	<input type="checkbox"/> Deny	
Signatures of Board:	President	
	Vice-President	
	Secretary	
Date of Board Action:	Treasurer	
	Member	